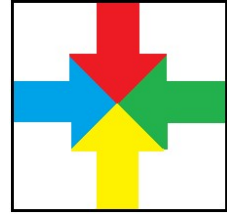


**Mo-Kan Regional Council of
Amateur Radio Organizations, Inc.**

C/O 500 East 105th Terrace
Kansas City, Missouri
64131-4333
(913) 706-6330
<http://mokancouncil.org>



Consideration for Change in By-Laws

Mo-Kan Regional Council of Amateur Radio Organizations, Inc.

December 11, 2021

Motion to Amend Article 04, Governance in the By-Laws:

Synopsis:

In order to better manage special projects, it is suggested that the Office of Secretary – Treasurer should be split into two separate offices of Secretary *and* Treasurer.

Article 04, and all Sections 04C and 04D of the Bylaws of the Mo-Kan Council of Amateur Radio Clubs, Inc. presently reads:

Article 04C, Secretary – Treasurer:

The Secretary – Treasurer Shall:

1. The Secretary – Treasurer shall record the minutes of all Regular, Annual, and Special Meetings, and present such at the next Regular Meeting by voice or printed copy.
2. The Secretary – Treasurer shall, at the direction of the Board, submit a written report of a Board meeting for the record. A printed copy of the minutes will be placed in the Association's filing cabinet.
3. Collect and process applications for Association membership. After Association approval of membership.
4. Maintain all membership records collected.
5. Maintain and organize all records held in the Association's filing cabinet(s).
6. Prepare and disseminate correspondence for the Association.
7. Certify the submission of hours worked by members to organizations providing matching grants.
8. Manage and maintain Association logos, standard letterhead, and corporate seal.
9. Act as the primary point of contact for the Association's web master.
10. As Treasurer shall have charge of all the funds of the Association.
11. Shall establish and maintain bank accounts as needed.
12. Shall provide financial records to Auditor as requested.
13. The Chairman or Vice Chairman shall sign checks in the absence of the Treasurer, as well as any expenditure approval request requires the signature of one board member other than the check's signatory or payee.
14. Participate in negotiations of a financial nature for the Association.
15. Collect all monies and funds received by the Association for any reason, (i.e. dues, donations, income, etc.)

16. Play a key role in advising and preparing the yearly budget.
17. Document matters of the Association's physical property.
18. Prepare and manage documentation for and to the Internal Revenue Service and State or Local Revenue Authorities.
19. Attend All Meetings.

Motion to Amend the By-Laws as Amended:

NOTE: Amendments to this motion were made at the December 11, 2021 Fourth Quarter Regular Meeting and are contained here. in **Blue Colored Text**.

A motion is made by Randal Schulze representing the Raytown Amateur Radio Club, and seconded by Bill Gery of the Radio Amateurs of Johnson County, to an amendment of the by-laws per the instructions set forth in Article 08 of the bylaws, to separate the duties of the Office of Secretary-Treasurer into two, separate offices of one for Secretary and one for Treasurer.

The newly created Office of Secretary **will remain a member of the Board of Directors, while the newly created office of Treasurer would not be members of the Board of Directors, but will be considered a Trusted Advisor to the Board, and is encouraged to attend all Board Meetings in addition to all Regular Meetings.** If approved, this change would become enacted officially upon the completion of the Change in Bylaws process, target for the Second Quarter Meeting of 2022.

If enacted, this motion would change Article 04, Sections 04C, and 04E will read:

Article 04C, Secretary:

The Secretary Shall:

1. The Secretary shall record the minutes of all Regular, Annual, and Special Meetings, and present such at the next Regular Meeting by voice or printed copy.
2. The Secretary shall, at the direction of the Board, submit a written report of a Board meeting for the record. A printed copy of the minutes will be placed in the Association's filing cabinet.
3. Collect and process applications for Association membership. After Association approval of membership.
4. Maintain all membership records collected.
5. Maintain and organize all records held in the Association's filing cabinet(s).
6. Prepare and disseminate correspondence for the Association.
7. Certify the submission of hours worked by members to organizations providing matching grants.
8. Manage and maintain Association logos, standard letterhead, and corporate seal.
9. Act as the primary point of contact for the Association's web master.
10. Attend All Meetings

Article 04E, Treasurer:

The Treasurer Shall:

1. The Treasurer shall have charge of all the funds of the Association.
2. Shall establish and maintain bank accounts as needed.
3. Shall) provide financial records to Auditor as requested.

4. The Chairman, Vice Chairman, or **Secretary** shall sign checks in the absence of the Treasurer, as well as any expenditure approval request **which** requires the signature of one board member other than the check's signatory or payee.
5. Participate in negotiations of a financial nature for the Association.
6. Collect all monies and funds received by the Association for any reason, (i.e. dues, donations, income, **projects**, etc.)
7. Play a key role in advising and preparing the yearly budget.
8. Document matters of the Association's physical property.
9. Prepare and manage documentation for and to the Internal Revenue Service and State or Local Revenue Authorities.
10. Attend All **Regular Meetings and Board Meetings as a Trusted Advisor to the Board of Directors.**

Review:

The Chairman appoints David Hinkley, and Joe Krout to the committee to review the proposed amendment. Their recommendations will be made available at the Second Quarter regular meeting.